

**CITY OF ALGONAC  
DOWNTOWN DEVELOPMENT AUTHORITY  
Council Chamber, 805 St. Clair River Drive, Algonac  
Algonac, MI 48001  
DRAFT**

A regular meeting of the Algonac Downtown Development Authority was held on Wednesday, November 7th, 2012 at 7:07 p.m. and called to order by Chairman Musto and was held in City Council Chambers, 805 St. Clair River Drive, Algonac, MI 48001.

**ROLL CALL:**

**Present:** Chuck Bayly  
Michael Bembas  
Irene Bird, Mayor  
James Harris  
Mike Musto  
Pam Rappa

**Absent:** Dr. Robert Bates  
Brian Bayly  
Art Bryson  
Mike Mentz  
Diane Strevel

**Others:** Executive Director Douglas Alexander, Council Member  
Joe Nugent, City Clerk Greenia

**DDAO 11-01-12 Excuse Absent Members**

Motion by Harris supported by Rappa to excuse Members Bates, Bayly and Strevel from the DDA meeting. Motion unanimously carried.

**PLEDGE OF ALLEGIANCE**

The Chairman led the Pledge of Allegiance

**PUBLIC COMMENT**

None at this time.

**APPROVAL OF MINUTES JUNE 6th, 2012**

### **DDAO 11-02-12 Approval of Minutes**

Motion by Bird supported by C. Bayly to approve the minutes of the June 6<sup>th</sup> , 2012 DDA meeting as presented. Motion unanimously carried.

### **TREASURERS REPORT**

#### **DDAO 11-03-12 Approve Accounts Payable and Financial Statements Through October 2012**

Motion by Musto supported by C. Bayly to approve Downtown Development Authority Accounts Payable for October, 2012 in the amount of \$3,767.50 and to approve the financial statements as presented through October 31<sup>st</sup>, 2012. Motion unanimously carried.

### **COMMUNICATIONS AND NOTICES**

#### **Letter of Appreciation from Antique & Classic Boat Society**

##### **DDAO 11-04-12 Receive and File Letter**

Motion by Bird, supported by C. Bayly to receive and file letter of appreciation to DDA from the Antique & Classic Boat Society, Michigan Chapter for their support. Motion unanimously carried.

### **UNFINISHED BUSINESS**

#### **DDAO 11-04-12 Approve Pickerel Tournament Expense Request**

Motion by Harris supported by Rappa to approve payment in the amount of \$3,087.60 to the City of Algonac to cover cost of police and fire services for the 2012 Pickerel Tournament. Motion unanimously carried.

### **DISCUSS TREE LIGHTING CEREMONY**

Discussion was had on the upcoming Tree Lighting Ceremony planned for December 5<sup>th</sup> as well as the boardwalk decorations. Council Member Nugent was present at the meeting with input on this subject in regards to the boardwalk decorations. DDA felt it was appropriate to allocate funds for purchasing some decorative materials for the boardwalk and also to purchase items to use at the Tree Lighting.

#### **DDAO 11-05-12 Approve Monies to Purchase Boardwalk Decorations and Tree Lighting Supplies**

Motion by Harries, supported by C. Bayly to allocate up to \$1,450 for Christmas Decorations for the Boardwalk and tree lighting expenses. Motion unanimously carried.

### **DISCUSS POSSIBLE CANCELLATION DECEMBER DDA MEETING**

Executive Director Alexander indicated that he did not currently have any items for the December 5<sup>th</sup>, 2012 meeting of the DDA. He added that this date was also the date for the Annual Tree Lighting Ceremony.

**DDAO 11-06-12 Cancellation of December 5<sup>th</sup>, 2012 DDA Meeting**

**Motion by Musto, supported by C. Bayly to cancel the December 5<sup>th</sup>, 2012 meeting of the Algonac DDA. Motion unanimously carried.**

**BOARD MEMBER CONCERNS:**

DDA Member Harris stated that he felt our Riverfront Park was not very user friendly. He would very much like to see this park become a place that is welcoming not only to the residents of the City of Algonac but also to the visitors coming in. He felt there were parts of the boardwalk that would need replacing. The DDA discussed this. They felt that possibly a committee of DDA Members and City Council Members could be put together for discussion on the use of the park and what they would like to see there. DDA Member Bembas stated he would be happy to volunteer for this. Executive Director Alexander stated he would put something in the Friday report to the City Council on this.

**ITEMS FOR NEXT AGENDA:**

Report of the status of the Park update subcommittee.

**ADJOURNMENT:**

**DDAO 04-05-12 Adjournment**

Motion by C. Bayly supported by Bird to adjourn the meeting at 7:35 p.m. Motion unanimously carried.

Signed:

Respectfully Submitted:

Michael Musto  
DDA Chairman

Cynthia L. Greenia  
Algonac City Clerk

